

**Tennessee Pediatric Society Foundation (TPSF)
Board Meeting Minutes
December 1, 2009; 6:30pm CT; Conference Call**

Board Members Present: Quentin Humberd, MD (President), Patsy Powers, JD (Secretary-Treasurer), David Thombs, MD (Immediate Past President), Joan Chesney, MD

Not Present: Mark Gaylord, MD, David Moroney, MD, Bob Riikola, MD

TPSF Staff: Catherine M. Fenner, Executive Director

AGENDA ITEM	DISCUSSION	ACTION
Call to order	Dr. Humberd called the meeting to order at 6:30pm CT with a roll call.	
Approval of Minutes	The Minutes from the October 1, 2009 Board meeting were approved electronically.	Minutes approved.
Financial Report	Ms. Jolley was called away on an emergency just prior to the call and will forward the financials separately via email.	
Board Member Changes	<p>Lee Wilson has requested to be taken off the list for consideration as a Board member, but he intends to continue his professional support of the Foundation, including but not limited website hosting and maintenance.</p> <p>Dr. Thombs reported that Debi Taylor Tate is interested in using her experience from serving on the FCC, among other community and politically-related positions, to serve as either an advisor or a Board member for the Foundation. She is willing to attend our next in-person meeting and get a feel for the group and its mission.</p>	ACTION: Dr. Thombs will check Saturday dates for Ms. Tate's availability.
Staff: Development Director Update	<p>Ms. Fenner reported that she placed one post on the Center for Non-Profit Management website with an end date of Dec 18. She will distribute the job description to the members of the Board.</p> <p>Members mentioned the possibility of sponsoring regional low-cost events in other areas of the state to recognize local pediatricians (that would otherwise not be recognized at TNAAP's annual awards event) in order to increase the visibility of the Foundation and percentage of TNAAP members that donate.</p>	<p>ACTION: Fenner to distribute Dev Dir job description to Board.</p> <p>ACTION: Future consideration of the proposal of regional fundraising events.</p>
CarMax Fdtn grant	The Foundation was selected by the CarMax Foundation to apply for a grant. Ms. Fenner, Ms. Jolley, and Mr. Wilson completed the grant application for the Nov 30 deadline and should hear back by the end of December. The topic chosen was an effort to reduce smoking in cars and the harmful effects it has on children in those cars (2 nd hand smoke).	Post-Note: Following the grant submission deadline, CarMax Fdtn decided not to award any grants this year.
Maintenance of Certification (MOC)	Ms. Ustry is communicating with the Oregon AAP Chapter, which has already applied for MOC Part IV certification using the START training model that they adopted from TNAAP. It was noted that the TNAAP and TPSF Boards, along with Dr. Michael Warren from the GOCCC, should work together to make this a viable option for TNAAP to	ACTION: Ongoing discussion with scheduled conference calls.

	conduct while directing the revenue stream to the Foundation.	
Next Meeting	The next meeting will be held in person on Saturday, February 13, 2010 at 9:30 am CT.	

The meeting adjourned at 7:20pm CT.

Respectfully submitted,

Catherine M. Fenner
Executive Director